

Minutes of Meeting (Draft)

The 2nd CJK Standards Information Exchange Meeting
7 November, 2002, Tokyo, Japan

The 2nd CJK (China-Japan-Korea) Standards Information Exchange Meeting, hosted by ARIB/TTC, was held on 7 November 2002 at Tokyo Prince Hotel, Shibakoen, Minato-ku, Tokyo, Japan.

The meeting was attended by 19 participants representing Preparation Group of CCSA (China Communication Standards Association of China), ARIB (Association of Radio Industries Businesses of Japan), TTC (The Telecommunication Technology Committee of Japan), and TTA (Telecommunications Technology Association of Korea). See attached the participants list.

Opening

Mr. Toru Arizono, as a chairman of the meeting opened the 2nd CJK standards information exchange meeting. Mr. Nobuhiro Horisaki gave a special welcome and thanks to attendees of the meeting. Mr. Toru Arizono introduced the new document to assign the document's number and the draft agenda for the meeting. The tentative agenda was adopted with some amendment, and also the last minutes of meeting was approved, after a term of "preparation Group of " should be added to the name of CCSA

Organizational & Standardization Matters

CCSA, ARIB, TTC, and TTA provided in turn, the presentation on the latest status of organizational and standardization matter after June's Meeting, i.e. the status of the technical assembly, the organizational structures, membership, and the standardization procedures, mid and long-term standardization plan, etc. In particular, Mr. Baoxin Zhou, Ministry of Information Industry of China, presented the recent status of an establishment of CCSA that it will start on 20 November this year.

Presentation & Discussion on High Interested Standardization Item

Each organization presented its standardization activities and plans on high interested standardization items, and Next Generation Network presented by CCSA and Mobile communication were discussed how to take proper steps to promote

collaboration for these matters.

The Future activities

TTA proposed to establish the Working Group for CJK collaboration on 4G Standardization and show the future activity plan of the CJK standards information exchange meeting. The proposal was reviewed and discussed by the participating organizations.

The leaders of organizations agreed to the basic concept contained in the proposed framework for the closer standardization cooperation among CJK.

As for the possible working group of cooperation, Mobile Communication was identified.

Contact persons for working group

To facilitate smooth preparation for the 4G Working Group establishment, we agreed to appoint the contact person from each organization. The appointed contact persons are Ms. Zhiqin Wang of CCSA, Mr. Kouhei Satoh of ARIB, Mr. Masamiti Yabusaki of TTC, and Mr. Jin-Sung Choi of TTA.

MoU

The draft MoU (Memorandum of Understanding), and proposed amendment on the draft MoU submitted by each organization on the future activities for the CJK standards information exchange have been discussed in the meeting. The meeting decided to continue its work of developing the document, aiming at producing the final MoU. Although there were a little areas of disagreement, the meeting have put together all proposed amendments to the draft MoU for which are equally desirable in the interest of lively discussion. It was generally agreed that the meeting should finalize the draft MoU at this meeting, and after the meeting made minor revisions to the draft MoU. Each organization agreed to the amended draft MoU, and each Representatives of CCSA, ARIB, TTC, and TTA signed on the MoU.

The name of meeting entity should be called " CJK Meeting on Information and Telecommunication Standards (CJK Standards Meeting).

The Next meeting

The 3rd CJK Meeting on Information and Telecommunication Standards (CJK Standards Meeting) was agreed to be held around 20 May 2003, in Peking, China, hosted by CCSA. The exact meeting date and location should be consulted and determined in due course.

We were sure we will meet again in Peking in 2003 at next CJK Meeting.

Closing

The head delegates of each standards organization expressed their gratitude to ARIB/TTC, the valuable hosting for efforts in organizing the 2nd CJK standards information exchange meeting and hospitality, and were thoroughly impressed with Japanese Telecommunication advanced capabilities. They hoped to take this opportunity to create much closer standards collaboration among three countries. The Secretary General of ARIB/TTC, in return, thanked to all participants and finally called for tighter standards cooperation among China-Japan-Korea, emphasizing the importance of their role in the world.

Mr. Toru Arizono declared the ceremony closed.

List of Participants

The 2nd CJK Standards Information Exchange Meeting

November 6~8, 2002, Tokyo, Japan

Organized by ARIB and TTC

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